

GOODMANHAM PARISH COUNCIL

Minutes of the Meeting held on 8th September 2025 at The Fiddle Drill, Manor Farm, Goodmanham

Attendance: Cllrs, Mary Rook, Chris Buswell, Anita Greener, Zoe Shinkins, Nigel Hammond, Fran Preston,
Parish Clerk Jeremy Sherlock;
ERYC Cllrs Cary
5 members of the public

41. Apologies, Dispensations and Declarations

Apologies: Cllrs Derek Dunston and Tony Warnock-Smith; ERYC Cllrs Leo Hammond and Paul West

42. Public Session

A member of the public asked if they could speak during the item on the Parish Pit. The Chair confirmed that this was acceptable.

43. Minutes of the Last Meeting held on 14th July 2025

Resolved that the minutes of the meeting of 14th July be approved

44. Matters Arising – the repairs to the footpath fence between the Edwin's Garth properties has still not been fixed. The Clerk advised that he had sent a reminder. No replies had been received to an email regarding Defibrillator Training. The Clerk will re-circulate.

45. Commemorations for the 1400 year anniversary of AD627 and the conversion of King Edwin and High Priest Coifi to Christianity – Susan Fisher from the Parochial Church Council gave a presentation. A Working Group has been established with adjoining parishes with a view to developing a series of events to recognise the commemoration. These could include a pilgrimage from Londesborough to Goodmanham and a Bonfire event. The Working Group were seeking support from the Council and Goodmanham Events group. Councillors welcomed the initiative and a number (including Events Group members) offered to assist.

46. Co-option – ERYC had confirmed that the Council is able to co-opt to fill the recent vacancy. An Expression of Interest had been received from Andrew Goodwin. The vacancy had been advertised.

Resolved that Andrew Goodwin be co-opted as a Councillor

Andrew Goodwin signed the declaration

47. Highways and Parking – At the last Council meeting it was agreed to discuss measures to control traffic and parking in the village. Any works to the Highway will require consent/ implementation from ERYC Highways and in some cases would require capital and legal input. Any measures would be subject to ERYC policies. Enforcement may also be limited – however a reasonable number of people take notice of restrictions.

2 measures have been agreed and introduced:

1. White hatchings – the informal hatchings opposite the Church were agreed to prevent parked traffic partly blocking the road – this was causing damage to the verge opposite. This seems to have been largely successful with the verge now noticeably recovering.
2. Speed Sign – this has only been up for 3 months at one end of the village. There have been issues with battery life, though the supplier has now provided 2 new batteries. It is due to be moved to the north end of the village at the end of this month. It was agreed to undertake an informal survey of residents in the lower part of the village to review the effectiveness to date.

ERYC have agreed in principle to install some yellow lines on the pub corner. A proposal has been received with ERYC requesting comments by 24th September. Their reasons are:

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This is being proposed in the interest of road safety, to prevent vehicles parking on what is quite a sharp bend. Vehicles parking on the bend could cause traffic to enter the opposite carriageway potentially into the path of oncoming traffic.

Councillors felt that this proposal did not go far enough as people would tend to park on the other side of the road.

A number of other could be considered:

1. Additional parking restrictions near the Pub and Church – Cllr N Hammond had prepared a proposal. It was felt that this would prevent people turning and it was agreed not to pursue this at this stage.
2. Speed humps –most appropriate at the entrances to the village.
3. Chicane – a chicane at the railway bridge would slow traffic and allow the introduction of a proper pavement.
4. Highway markings – it has been reported that traffic pulls out on the corner at the lower end of Goodmanham Road towards traffic coming down the hill. Central line markings would discourage this.
5. 20 mph speed limit – at the moment in East Yorkshire these only seem to have been approved near primary Schools.
6. Community Speedwatch – this allows volunteers to monitor vehicle speeds and potentially provide information for the Police. It was reported that Bubwith have a camera which monitors vehicle speeds. The Clerk will make enquiries regarding this.

It was agreed to request a site meeting with ERYC to discuss items 2-5 above.

Resolved that:

1. **ERYC be advised that the yellow lines proposal is inadequate, with parking restrictions needed on the opposite side of the road**
2. **A meeting be requested with ERYC to discuss other highway measures.**

48. Parish Pit – at the last meeting it was requested that the future of the Parish Pit be reviewed. A report was considered by the Council in 2022. At the time it was agreed not to progress this further. The situation is little changed.

The Parish Pit site could be developed as a positive local asset. As a nature reserve significant investment would not be required. Some investment would be needed to remove the glass and rubble. Cllr Dunston has contacted Yorkshire Wildlife Trust to discuss opportunities.

The potential level of liability is unclear. The site does not appear to have been managed or restored very well. Site investigations could be considered.

It is not certain that the Council could claim title. There would be legal costs to do this, even if unsuccessful. Neighbours have been approached who have not been able to advise of any additional information.

A document timeline had been produced by a previous Clerk. However, there is no indication of the location of the documents referred to.

The Council do not currently have funds to invest or maintain the site, though these could be considered in next year's precept. It may be possible to source grants (such as the Windfarm Fund).

Management by a voluntary group would provide more focus, and potentially allow access to additional funds. However, liability would potentially pass back to the Council should a group of this nature fold.

It was felt that the site could be developed as an asset for the village (this had been done with similar sites elsewhere) providing costs and risks can be managed.

Resolved that the Clerk prepare a plan including costs and risks for consideration at the next meeting

49. Sancton Windfarm Fund - at a meeting between the Chair and vice Chair and the Windfarm Grant administrators it was indicated that an application would be welcomed for improvements to the village which could be phased over a number of years. There is no limit on the grant, though applications over £8,000 are considered exceptional. It should be noted that the last award we received was reduced to £2,000 due to limitations on funds. The deadline for submission of applications is 30th October 2025. The fund panel will meet on 26th November 2025. An application would need to be submitted before the next meeting, though the Council would need to consider a commitment to this expenditure at a future meeting.

Bench, Red Lane -the older bench on the corner of Red Lane and Goodmanham Road is beginning to rot and needs replacement. To match it with the other bench (using the same supplier) would cost £333+VAT plus installation (the concrete plinth can be reused). It was agreed that this was a priority for the grant application.

Daffodils - 25kg bag is around £50. There are a number of gaps. It was agreed that 3 bags at £150 would be needed to be included in the grant application.

Car Park - the Car Park is seen as a priority, and a number of initiatives were discussed. Quotes have been sourced for some items.

Picnic area gravel – the membrane is showing in a number of places, partly due to tree roots. Additional gravel would improve the appearance. See contractors quotes below:

Contactor	Amount	Cost
Wilson Services	12 tons	£1,170+VAT
Hagrapat Ltd	20 tons	£975+VAT
J Soanes	No response	

It was agreed to consider buying materials only as the gravel could be laid through a Council working party, and that this should form part of the grant application.

Picnic Table – a recycle plastic picnic table made by the same manufacturer as the bench would £319.50+VAT plus installation. There are other designs available at additional cost. It was felt that this should be included in the grant application.

Fencing – a low post and rail fence to match the fencing on the adjacent bungalows would help delineate the car park edge and improve its appearance. See Contractors quotes below:

Contactor	Cost
Wilson Services	£1,700+VAT
Hagrapat Ltd	£750+VAT
J Soanes	No response

This was not seen as a priority at this point.

Space markings – introduction of space markings would help to ensure that the capacity of the Car Park is maximised. The wall mounted markings have had some impact, but have been difficult to secure. Additional ideas discussed included use of tarmac strips, or concrete dividers. These were discussed with contractors. The issues are the difficulty of tying anything to the loose surface, and potential trip hazards. Hagrapat Ltd have provided a quote of £3,950+VAT for tarmac strips.

It was felt that alternative wall/ fence mounted markings should be considered as this would represent much better value for money.

Sign – a more attractive, simpler more user-friendly sign could be provided. It was agreed to include this in the grant with a view to locating it at the Car Park entrance.

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Resolved that Clerk be authorised to submit an application to the Sancton Windfarm Fund (in consultation with Councillors) to include the following – Bench, Red Lane, Daffodils, Gravel purchase, Picnic Table, Sign

50. Terrorism (Protection of Premises) - this measure has been introduced following the Manchester bombing. It is not expected to become law until 2027 and full government guidance has not yet been issued. The law will apply to premises and events. Some Goodmanham Events are likely to fall within the "Standard" Category (200+ attendees anticipated), but the "Enhanced" category seems unlikely (800+).

The requirements for "Standard" events seem to be

1. Risk Assessments including an evacuation plan.
2. Staff Training and Awareness - some free training is available.

Security measures - an example could be having a barrier to prevent unauthorised vehicle access to the field.

The recommendation is for Council's to have a Policy regarding this, though templates will be produced by SLCC/ NALC to help. Whilst not becoming law until 2027 there is clearly no reason why measure could not be introduced in advance. The Clerk has passed information to the Events Group.

51. Website – Cllr Shinkins has offered to design a new website. This was welcomed subject to consideration of costs and any technical issues.
52. National Honours and Awards System – the Clerk had circulated a flyer from the East Riding Lieutenancy inviting nominations. These can be from individuals as well as organisations.
53. Clerk's Pay – NALC/ SLCC have advised that the JNC pay rates have been adjusted from 1st April 2025 to take account of a recent pay award of 3.2%. The Clerk's pay is based on Scpt 20 in the JNC rates. Using NALC published pay rates this hourly rate has increased from £16.37 to £16.90 (£0.53 per hour). The monthly implication is shown in the table below:

Payments	Units	CURRENT		NEW	
		Rate	Amount	Rate	Amount
Salary	12	£16.37	£196.44	£16.90	£202.80
Holiday Salary	1.368	£16.37	£22.39	£16.90	£23.12
Home Office allowance	1	£26.00	£26.00	£26.00	£26.00
TOTAL			£244.83		£251.92

This results in an increase of £7.09 per month (£85.08 per year) giving a total annual Clerk's cost to the Council of £3,023.04 for 2025-26. The budget provision for 2025-26 includes £2,678 for Staffing to cover the salary and holiday pay, and £312.00 in the Administration budget to cover the Home Office Allowance (£2,990). The Award will therefore require a budget increase of £33.04 in the Staffing Budget to £2,712.04. The award is backdated to 1.4.25 which means that backpay of £35.54 needs to be made to cover salary for April to September 2025.

Resolved that:

- 1. The pay award of £7.09 per month be confirmed, backdated to 1st April 2024**
- 2. The Staffing Budget be increased to £2,712.04**

54. Xmas Tree – the purchase of the Christmas Tree outside the Parish Chich is included in the Budget. It will be ordered and erected by the Parochial Church Council.
55. Planning
- a. Applications for **consideration** by ERYC (*with actions taken under delegated powers*)

25/02165/TCA - GOODMANHAM CONSERVATION AREA - Fell 1 no. Pear tree (T2) to near ground level and treat stump to inhibit future growth; Fell 1 no. Sycamore, 1 no. Ash tree, and 1 no. Hawthorn tree (TG2) to near ground level and treat stump to inhibit future growth; and Fell 1 no. Philadelphus and 1 no. Lilac tree (SG2) to near ground level and grub/grind out stump to inhibit future growth; all due to clay shrinkage subsidence damage evident at the property at The Elms Goodmanham Road

The Council has no objections to this proposal in view of the impact the trees are having on the property. There are queries about whether trees T2 and TG2 need to be felled as they are some distance from the property. If full felling is necessary could some replacement planting of suitable native trees be considered?

It was suggested that the Council should adopt a planning consultation policy that all proposals for tree felling should require replacement native trees. Whilst this was supported in principle it was felt that all applications should be considered on their merits.

b. Applications **approved** by ERYC

25/01787/PLF - Erection of a detached double garage at Oak View, Church Side

56. Finance

- a. Financial Situation – The current balance is £3,884.86. A copy of the accounts and reconciliation has been circulated. ERYC will be refunding £235 for an overcharge for the Speed Sign post installation. The balance of the grant (£664) will be claimed shortly. The Events balance is £2,076.00, leaving a general balance of £1,808.86.

BUDGET 2025-26	Approved Budget 2025-26	Revised Budget May 2025	Revised Budget August 2025		Approved Budget 2025-26	Revised Budget May 2025	Revised Budget August 2025
General Funds				Budget Head			
Carry forward (general)	£2,740	£385	£385	Revenue Reserve	£1,150	£977	£972
Carry forward (events)	£1,850	£1,912	£1,912	Staffing	£2,678	£2,678	£2,711
Precept	£4,600	£4,600	£4,600	Maintenance	£1,170	£1,170	£1,000
VAT Recovery	£500	£1,900	£1,500	Administration	£1,220	£1,220	£1,490
Interest	£80	£80	£80	Insurance	£390	£390	£419
Grant		£2,400	£2,407	Projects		£3,099	£3,099
Donations/ contribution	£1,500	£1,500	£2,091	Events		£577	£743
Sale		£300	£300	Events reserve	£3,350	£3,200	£3,076
Refund			£235	Project Reserve	£1,312		
General Funds Total	£11,270	£13,077	£13,510		£11,270	£13,311	£13,510

A revised budget has been prepared with comments as follows:

1. Whilst there have been some ups and downs the budget is not too far off the one originally set.
2. The budget only includes expenditure that has been approved by Council, so excludes potential grant funded activity, and Events expenditure, which requires a transfer from the Events reserve.
3. The revenue reserve figure is slightly lower than the minimum recommended level. This will need to be taken into account when the precept is set for next year.
4. The staffing figure is based on the pay award which is subject to a separate report.
5. Administration costs are higher partly due to room hire costs from last year that had not been invoiced.
6. Insurance costs have increased as we acquired a number of additional assets last year.
7. There is no longer a Projects Reserve so any additional activity will need to be funded by grant, or through a Precept increase next year.

Resolved that:

1. **The financial situation be noted**
2. **The revised budget be approved**

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b. Payments

S P Stephenson	Room Hire	£420.00
J Sherlock	Expenses (Anti virus)	£49.99
ERYC	SID Post installation	£914.40
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J Sherlock	Salary	£175.23
HMRC	PAYE	£43.60
J Sherlock	Home working expenses	£26.00

c. Income

TSB	Interest	£8.98
TSB	Interest	£8.38

57. Councillors Reports – Cllr Greener advised that a resident was having an issue with the School Bus. Cllr Preston advised that she would draft a Newsletter for Events and the Council.
- It was reported that the Grit Bin in Church Side was damaged. The Clerk advised that ERYC have confirmed that they will replace it.
- Fleetbeck Lane was reported to be in poor condition. The Clerk will raise with Highways.
58. Clerks Report (for information) – the Boundary Commission have advised that their final recommendation for new Ward Boundaries for East Riding includes Goodmanham in the new Weighton and Holme Ward (which had been requested by the Council).
59. Agenda Items for Next Meeting –Windfarm Fund, Highways
60. Date and time of next meeting –Monday 10th November 2025 at 7:00pm at the Fiddle Drill, Main Street, Goodmanham

..... Signature of Chair