

## GOODMANHAM PARISH COUNCIL

### Minutes of the Meeting held on 11<sup>th</sup> November 2024 at The Fiddle Drill, Manor Farm, Goodmanham

Attendance: Cllrs Liz Stephenson, Christine Sawyer, Mary Rook, Chris Buswell, Tony Warnock-Smith, Fran Preston

Parish Clerk Jeremy Sherlock

Cllr Derek Cary, 1 members of the public

#### 61. Apologies, Dispensations and Declarations

Apologies – Cllr Anita Greener; ERYC Cllrs Leo Hammond and Paul West

#### 62. Public Session

Cllr Carey asked about the footway repairs. It was reported that weeds are coming through in places.

There was a query about public participation at Council meetings. It was agreed that the Clerk would post on the website and Facebook that there is a public participation session at each meeting, and that residents can also air concerns to the annual Parish Meeting.

There was a query about a trailer parker at the rear of Edwin's Garth. It was noted that this parking area is the responsibility of ERYC.

#### 63. Minutes of the Last Meeting held on 9<sup>th</sup> September 2024

**Resolved that the minutes of the meeting of 9<sup>th</sup> September 2024 be approved**

#### 64. Matters Arising – none.

#### 65. Windfarm Fund – at the last meeting it was agreed that an application for Windfarm Grant be submitted, and the Clerk was authorised to agree the details in consultation with Councillors as the closing date was before this meeting. A copy of the application was circulated. It included the installation on the Main Street/ Cross Gate corner, and a community Noticeboard in the lower part of the village. The total cost was £3,635+VAT. The submitted designs were agreed. It was agreed to arrange a site meeting if the grant is approved to agree the detailed location.

The installation will require consent of Highways. The Clerk has contacted them and will submit the paperwork needed for formal consent. Following consideration of a report regarding Planning Consent it was agreed not to submit an application.

#### **Resolved that:**

- 1. The action of the Clerk submitting a Windfarm application for £3,635.40 for a Noticeboard and Bench be approved**
- 2. Subject to the grant approval the Noticeboard and Bench be installed at a cost of £3,635.40 +VAT**

#### 66. Speed Indicators – Humberside Police and Crime Commissioner (HPCC) has recently launched a trial where parish and town councils can apply for a share of £25,000 (available up until the end of March 2025) to fund 50% of the purchase and installation of SIDs signs in line with the specification for use on the public highway. ERYC have issued guidance which would need to be considered, including a requirement to regularly move the signs, with ideally 4 locations. There would be a need to agree sites with ERYC. It was agreed at the last meeting that there were speeding issues from Goodmanham Road and Cross Gate and that the SIDs should be explored further.

The Clerk advised that he has contacted SID suppliers regarding costs, and that ERYC have advised that the installation would be up to £300, and that the annual cost of moving them every 3 months would be c £300. These costs would be firming up.

ERYC have advised that Bielby were considering installation, but also only have 2 sites. There may therefore be an opportunity to share. Bielby have indicated but they have a meeting to discuss this

further on the same evening as our Council meeting. Other Councils may be able to offer a similar shared approach.

Using the costs above, the table below shows 2 cost options all excluding VAT – one involving sharing, and one without, both assuming a successful grant application.

Items	Shared cost	Sole cost
Acquisition (50% grant)	£650	£1300
Installation (50% grant)	£300	£300
<b>TOTAL INITIAL COST</b>	<b>£950</b>	<b>£1600</b>
<b>ANNUAL COST</b>	<b>£150</b>	<b>£300</b>

There will also be some addition future maintenance/ repair costs.

There is no allocated budget for this, but there is c £1600 in the Projects' Reserve. The future maintenance costs would need to be included in future budgets and would have an impact on the precept.

**Resolved that the Council agree in principle to the installation of Speed Indicator Devices, subject to it costs being shared with another Council, and a successful grant application with the Clerk authorised to prepare and submit an application in consultation with Councillors.**

67. Gazebo grant approval – Do It All East Yorkshire – the Clerk advised that VAT for the Gazebo purchase has been reclaimed. The Gazebo was used for the Fireworks event, and once a monitoring return is submitted, the grant balance of £2325 can be claimed from ERYC. The Gazebo has been added to the Council's Insurance and the Asset Register.
68. Defibrillator- the Defibrillator was recently used for an emergency. It has now been restocked and a set of spare pads acquired. The Defibrillator has been registered with The Circuit which is the Yorkshire Ambulance Service monitoring system.
69. Enabling remote attendance and proxy voting at local authority meetings – during the pandemic the government introduced temporary powers to allow Council meetings to operate remotely. There is now a consultation on whether these powers should become permanent. It was felt that remote meetings did not work well. However, its use for extraordinary circumstances may be useful providing these are subject to Council approval. Proxy voting was not considered suitable for Parish Councils as Councillors should consider other views expressed during a debate on the item.

**Resolved that the Clerk submit comments on the basis of the views expressed above**

70. Domain Name – at the Parish Council meeting on 9th September 2014 the Clerk was asked to explore a change to a .gov.uk Domain Name for the Council, and report back. This change is being encouraged by the Government and NALC and is included in the 2024 Joint Practitioners Audit Guide. This change is being promoted by the Government's Parish Council Domains Helper Service who have prepared a list of 22 Approved Registrars (consultants) who can provide this service. Only Approved Registrars can receive the £100 grant being offered by the government.

The current website was set up by ERYC and is hosted by Easily at a cost of £20 every 2 years. ERYC do not provide active support for the website, but it has proved fit for purpose. The Council currently uses a .live.co.uk email address which is free. Councillors use personal email addresses.

The Clerk had prepared a brief for a service which uses the existing website and provides .gov addresses for the Clerk and Councillors. which was circulated to 4 Approved Registrars. The responses were as follows (all costs exclude VAT):

Registrar	Response summary

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Chair's initials

Netwise	Suggested "Premium" £330 pa or Premium Plus" £440 pa) plan. This includes website design.												
Black Nova Designs	Quoted for a new website design at £1,100 +VAT, plus £84+VAT annual hosting, including emails.												
Easyspace	Domain name £17.99 +VAT pa. Email £24+VAT pa per mailbox. Easymail mailboxes £737.40+ VAT for 4 years. Email migration £30+VAT per mailbox.												
ReCoded Solutions	<table> <tr> <td>GOV.UK Domain Name (1 Year)</td> <td>£10.00</td> </tr> <tr> <td>GOV.UK Domain GUARD Service (1 Year)</td> <td>£40.00</td> </tr> <tr> <td>Webmail Plus (1 Year) (up to 15 Email Addresses)</td> <td>£40.00</td> </tr> <tr> <td>DNS Management (Setup &amp; Config) (One-time)</td> <td>£10.00</td> </tr> <tr> <td>Domain Helper Service (CDDO, part of the Cabinet Office) Funding</td> <td>-£100 grant.</td> </tr> <tr> <td colspan="2">Gives an initial cost of £0, followed by an annual cost of £90</td> </tr> </table>	GOV.UK Domain Name (1 Year)	£10.00	GOV.UK Domain GUARD Service (1 Year)	£40.00	Webmail Plus (1 Year) (up to 15 Email Addresses)	£40.00	DNS Management (Setup & Config) (One-time)	£10.00	Domain Helper Service (CDDO, part of the Cabinet Office) Funding	-£100 grant.	Gives an initial cost of £0, followed by an annual cost of £90	
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It was agreed that the proposal submitted by ReCoded Solutions was affordable. The other proposals are more expensive, or include services that are not required by the Parish Council. It was decided to proceed as it is recommended as good practice by the Government and NALC.

**Resolved to appoint ReCoded solutions to provide a website and domain name service for the Council at a cost of £0 this year (subject to grant) and £90+VAT in future years**

71. Proposed New Yorkshire Wolds Area of Outstanding Natural Beauty (AONB) – the Clerk had circulated a consultation by Natural England regarding the establishment of a new AONB. The proposed area includes most of Goodmanham Parish including the village. The AONB will not bring new money, but may prioritise resources to support its objectives. It was felt that the AONB would provide additional grounds to protect local amenity, but may introduce additional constraints for businesses. On that basis it was agreed to maintain a neutral stance and not formally respond to the consultation.
72. East Riding Design Code – ERYC have circulated a consultation on the new Design Code which is a detailed and complex document. The Clerk felt that it was difficult to comment on the detail, but that the principle should be welcomed as it will help ensure that design standards are considered in future planning applications. It was agreed not to submit a formal response.
73. Defibrillator Training – as the response was very limited it was agreed not to proceed with the training.
74. Sexual Harassment in the Workplace – the Clerk advised that this is a new responsibility for employers. NALC are due to produce guidance, and it was agreed to consider this once produced, as this issue is felt to be low risk.
75. Clerk's Salary - NALC/ SLCC have advised that the JNC pay rates have been adjusted from 1st April 2024 to take account of a recent pay award which is a flat rate of £1,290 (pro rata for part-time staff) for all scale points up to 43. The Clerk's pay is based on Scpt 20 in the JNC rates. Using NALC published pay rates this hourly rate has increased from £15.75 to £16.37 (£0.62 per hour). The monthly implication is shown in the table below:

Payments	Units	CURRENT		NEW	
		Rate	Amount	Rate	Amount
Salary	12	£15.75	£189.00	£16.37	£196.44
Holiday Salary	1.368	£15.75	£21.55	£16.37	£22.39
Home Office allowance	1	£26.00	£26.00	£26.00	£26.00
TOTAL			£236.55		£244.83

This results in an increase of £8.28 per month (£99.36 per year) giving a total annual Clerk's cost to the Council of £2,937.96 for 2024-25. The budget provision for 2024-25 includes £2,600.00 to cover the salary and holiday pay, and £312.00 in the Administration budget to cover the Home Office Allowance (£2,912.00). The award is backdated to 1.4.24 which means that backpay of £57.96 needs to be made to cover salary for April to October 2024.

**Resolved that the pay award of £8.28 per month be confirmed, backdated to 1st April 2024**

## 76. Planning

Applications for **consideration** by ERYC (with actions taken under delegated powers)

24/03035/VAR - Variation of Condition 10 (footway) and Condition 13 (approved plan) of planning application 18/04082/VAR (Variation of condition 13 (approved plans) of planning permission 18/02350/PLF (Erection of two dwellings and a detached garage (amended scheme 17/00726/VAR)) to allow for a first floor addition to plot 1) at Church Farm Church Side

**Resolved that the Council have no objections providing the brickwork is retained and not rendered**

Applications approved by ERYC

24/00310/STVARE - Variation of Condition 2 (approved plans) of planning permission 22/01990/STPLFE (Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction compounds in association with the Scotland to England Green Link) to allow the removal of cable routing at Skerne (application to be read in conjunction with planning application 24/00168/STPLFE) at Cross Country Cable Route From Drax Power Station To Fraisthorpe Coastline Bridlington Road Fraisthorpe East Riding Of Yorkshire

24/02405/TCA - GOODMANHAM CONSERVATION AREA - Remove 1 no. Willow tree (T1) as it has decay/rot at base of stem with previous failure and split stem with weak union; Remove 1 no. group of Ash trees (G1) with large amounts of dead and early onset Ash dieback, and damage due to girdling and included bark union at Rose Villa Goodmanham Road

## 77. Finance

- a. Financial Situation – the current balance is £3,096.89. A copy of the accounts and reconciliation has been circulated. This includes a VAT recovery of £1,200.48 to cover the first part of the year. The balance of grant (£2,325.00) can be claimed once a monitoring report from the Fireworks event is submitted. A payment for the Fireworks (£800) is due which will be funded from the Events budget. The Events balance is £1,365.09, leaving a general balance of £1,704.80.

As Cllr Sawyer has advised that she will be resigning it was agreed to appoint a new signatory on the Bank Accounts.

**Resolved that**

- 1. the Financial Situation be noted**
- 2. Cllr Rook be appointed as a Bank Signatory**

### b. Payments

M Rook (expenses)	Line Marker/ tacks	£13.92
Wilson Services	Car Park repairs	£300.00
Crown Canopies	Gazebo	£6,300.00
MGS	Weed spraying	£104.76
J Sherlock	Salary	£168.55
HMRC	PAYE	£42.00
J Sherlock	Home working expenses	£26.00
Community Heartbeat Trust	Defibrillator Pads	£76.74
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Chair's initials

HMRC	PAYE	£42.00
J Sherlock	Home working expenses	£26.00

## c. Income

TSB	Interest	£9.80
HMRC	VAT	£1,200.48
Cheese and Wine	Event fundraising	£337.50

78. Councillors Reports – the Clerk was asked to request a road sweeper.

Cllr Rook reported that the bench near Red Lane needed repair, but was safe. There was a discussion regarding the need for a budget for odd jobs. This can be discussed at the next meeting when the budget is considered.

The grit bin in Red Lane is empty. The Clerk will explore cost options to resupply.

Cllr Sawyer advised that there had been a request to increase the Council contributions towards the churchyard grass cutting. This can be considered at the Budget meeting.

Cllr Sawyer advised that she will be resigning after the meeting. Cllr Stephenson advised of her intention to resign as Chair on health grounds. It was agreed to thank both Councillors for their lengthy and invaluable work in the Parish, and noted that their knowledge and experience will be missed.

79. Clerks Report (for information) – None80. Agenda Items for Next Meeting – Budget and Precept, Election of Chair, Co-option, Speed Signs81. Date and time of next meeting –Monday 13<sup>th</sup> January 2024 at 7:00pm at the Fiddle Drill, Main Street, Goodmanham

..... Signature of Chair