

GOODMANHAM PARISH COUNCIL

Minutes of the Meeting held on 8th January 2024 at The Fiddle Drill, Manor Farm, Goodmanham

Attendance: Cllrs Liz Stephenson, Chris Buswell, Christine Sawyer, Fran Preston, Anita Greener, Tony Warnock-Smith

Parish Clerk Jeremy Sherlock; 1 member of the public

86. Apologies, Dispensations and Declarations

Apologies – Cllrs Mary Rook; ERYC Cllrs Hammond

87. Public Session

None

88. Minutes of the Last Meeting held on 6th November 2023

Resolved that the minutes of the meeting of 6th November 2023 be approved

89. Matters Arising - None

90. Budget and Precept – the Clerk had prepared a draft budget for 2024-25 including 3 Precept options for consideration, though an alternative figure could be used. ERYC have asked for the Precept figure by 19th January 2024.

The following was considered:

- a. The Tax Base has reduced from 121.3 to 116.2, so there would be an increase in the Band D Precept of £1.52 to parishioners even if the Parish Council income remained the same.
- b. Events are included as a separate income heads. As it has not been separately budgeted before it as a reserve for 2023-24, and as a carryover going forward.
- c. The staffing costs take account of the revised 2023-24 JNC rates, allowing for an additional 3% for 2024-25.
- d. VAT is very difficult to forecast. The budget allows £200 to be recovered from Events which is why the expenditure is higher than income.
- e. The defibrillator is likely to need a new battery. The monitoring system shows that this is needed now, but it has been checked and there is some life left in it. This pushes up maintenance costs a bit.
- f. It is recommended that the revenue reserve should be a minimum of 25% of the precept income. This has resulted in an adjustment to this figure compared to previous years

It was commented that expenditure on the car park was a benefit for visitors and the impact should be minimised for residents. Funds available in the Projects reserve can absorb cost pressures for the Council with none of this money currently being allocated. The Chair also advised that Manor Farm will fund the Christmas Tree this year which further reduces budget pressures. It was agreed that precept income should be kept at the same level as 2023-24, with the Band D charge being £36.14 per year.

Resolved that the Precept for 2024-25 should be £4,200 with the budget as follows:

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BUDGET 2023-24	Income and Expenditure 2022-23	Original Budget 2023-24	Forecast Outturn 2023-24	Budget 2024-25
General Funds				
Carry forward (general)	£5,489	£4,230	£4,556	£3,450
Carry forward (events)				£1,300
Precept	£4,100	£4,200	£4,200	£4,200
VAT Recovery	£272	£300	£520	£500
Interest	£34	£40	£60	£60
Grant	£500		£500	
Donations/ contribution	£280		£2,000	£1,000
General Funds Total	£10,675	£8,770	£11,836	£10,510
Budget Head				
Revenue Reserve	£1,000	£1,050	£1,050	£1,050
Staffing	£2,403	£2,509	£2,509	£2,600
Maintenance	£743	£950	£750	£1,200
Administration	£1,106	£1,250	£1,100	£1,150
Insurance	£337	£360	£350	£370
Projects	£1,529	£0	£894	
Events			£1,485	
Events reserve			£1,300	£2,500
Project Reserve	£3,557	£2,627	£2,398	£1,640
	£10,675	£8,746	£11,836	£10,510

91. Highways – responses had been received from the Police and ERYC Parking Notifications Section regarding parking issues. Both advised that they had limited powers as there are no formal parking restrictions.

It was agreed that the hatchings seemed to be working as there is easier access through the village, and the verges appear to be recovering. It had been agreed to review the current measures once they had been in place for a while, so it was agreed to do this at the next meeting.

92. Noticeboard – this has now been removed. The Clerk advised that there is no longer a requirement that agendas and minutes need to be formally posted in the village as they can be posted online on the website. In the light of this it was agreed to keep the noticeboard in storage for the time being.
93. Village Map – Cllr Rook had been looking map options and felt that an updated version of the graphic map previously viewed by the Council would be best. Councillors agreed to work together to produce this.
94. Use of Car Park – at the last meeting it had been agreed to review car park use in view of use by commercial vehicles. The Clerk advised that the least does not prohibit this, and use of the car park is preferable to highway parking. It was agreed that no action was required at this stage.

The Clerk advised that he had discussed the issue of car park space markings with an ERYC Highways Officer. Painted markings would not last without hard surfacing, and he considered that use of logs etc could cause a trip hazard which should be avoided. An inexpensive option would be to put markings on the fence/ walls which would show space widths. The cost of suitable tape would be c £15. Consent would be needed from ERYC who own the walls and fences.

Resolved that space markings be put on the walls/fences subject to the agreement of ERYC with costs being met from the maintenance budget

95. Grant Application Form for Laptop – the Clerk advised that he had still not received clarity regarding Goodmanham’s eligibility for this Fund despite chasing. Councillors had been advised by ERYC that Goodmanham was eligible when the fund was set up due to it being within the 3 mile limit.
96. Community Governance Review – ERYC have approved the recent Community Governance Review which covered all parishes in East Riding. For Goodmanham the number of Councillors will be reduced from 9 to 7, and there will be a minor boundary change east of the Railway Bridge. These changes will come into force at the next full Election in May 2027,
97. Annual Pay Award - NALC/ SLCC have advised that the JNC pay rates have been adjusted from 1st April 2023 to take account of a recent pay award which is a flat rate of £1925 for all scale points up to 43. The Clerk’s pay is based on Scpt 20 in the JNC rates. Using NALC published pay rates this hourly rate has increased from £14.75 to £15.75 (£1.00 per hour). The monthly implication is shown in the table below:

Payments	Units	CURRENT		NEW	
		Rate	Amount	Rate	Amount
Salary	12	£14.75	£177.00	£15.75	£189.00
Holiday Salary	1.368	£14.75	£20.18	£15.75	£21.55
Home Office allowance	1	£26.00	£26.00	£26.00	£26.00
TOTAL			£223.18		£236.55

This results in an increase of £13.37 per month (£160.44 per year) giving a total annual Clerk’s cost to the Council of £2,838.60 for 2023-24. The budget provision for 2023-24 includes £2533.00 to cover the salary and holiday pay, and £312.00 in the Administration budget to cover the Home Office Allowance (£2,845.00). The award is backdated to 1.4.23 which means that backpay of £120.33 needs to be made to cover salary for April to December 2023. Any pay changes need to be confirmed by Council.

Resolved that the pay award of £13.37 per month be confirmed, backdated to 1st April 2023.

98. Events – the Clerk circulated the Events income and expenditure which is being separately monitored to ensure that the income is used for the correct purposes. The current balance is £1,169.69. The Clerk has started work on an Awards for all application towards Events equipment, but need some additional information from the Events Group. The next anticipated Event will link to the D-Day commemoration in the Summer.
99. Do It All For East Yorkshire – the Clerk advised that this grant source had reopened and could be used for future activities.
100. Councillor Training – this will be held in February led by the Clerk.
101. Planning
- a. Applications for **Consultation**
- 23/02674/VAR - Removal of Condition 11 (Footway) of planning permission 18/02350/PLF (Erection of two dwellings and a detached garage (Amended Scheme 17/00726/VAR)) at Church Farm Church Side
- An objection had been submitted by the Clerk under delegated powers. The application has now been refused by ERYC
- 23/03316/PLF - Erection of single storey extension to side following demolition of garage

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and side porch; erection of dormers to front and rear to incorporate loft conversion; erection of porch to front at Taxus Cottage Goodmanham Road

The interim objection submitted on the Clerk under delegated powers was reviewed.

Resolved that the Objection be confirmed on the following grounds:

1. **Impact on the Conservation Area with the introduction of dormer windows into a historic roofline.**
2. **Inadequate parking area.**
3. **Lack of reference to overhanging trees**

23/03832/TPO - TPO - GOODMANHAM - 2000 - (REF 562) G1 - Fell 2 no. Sycamore tree (T1 and T2) due to falling branches, significant shading, ivy, proximity to the phone lines and adjacent busy corner, and debris in the gutters and roof throughout the year at Blacksmiths Cottage Church Side Goodmanham Application

Resolved that the following comments be submitted:

The Council recognises that at times trees need replacing and is happy to accept the views of the East Riding of Yorkshire Council's tree officer regarding this. If felling is approved the Council considers that it is appropriate to require replacement with appropriate native species, with a condition that the new trees should be replanted if they fail

- b. Application **Approved** by ERYC

22/02243/PLF - Erection of an agricultural building and associated feed silo at Goodmanham Lodge Farm Goodmanham Dale

- c. Application **Refused** by ERYC

23/02674/VAR - Removal of Condition 11 (Footway) of planning permission 18/02350/PLF (Erection of two dwellings and a detached garage (Amended Scheme 17/00726/VAR)) at Church Farm, Churchside

- d. Application **Withdrawn**

23/02848/TCA GOODMANHAM CONSERVATION AREA - Fell 2 No. Sycamore trees (T1 and T2) due to declining health with deadwood, poor vigour, late leaf development, and close proximity to the nearby road and telephone wires at Blacksmiths Cottage Church Side

102. Finance

- a. Financial Situation - The current balance is £5,312.63. A copy of the accounts and reconciliation has been circulated.

- b. Payments

SLCC	Subscription	£76.00
Caboodle (JS expenses)	Folders	£34.46
J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00
Matthew Wilcockson	Tree work	£350.00
Community Heartbeat Trust	Defibrillator Pads	£73.14
J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00

c. Income

TSB	Interest	£5.66
Fireworks tickets	Events	£111.00
Bonfire and Fireworks	Events	£515.00
TSB	Interest	£7.04
Quiz Night	Events	£120.00

103. Councillors Reports – Cllr Stephenson queried the ownership and appearance of the land at the rear of the Church opposite Church Farm.

Issues with pavements in the lower part of the village and near to Old School House were raised. The Clerk will highlight these with Cllr Hammond.

It was agreed that there would be a working party to improve the area on the Red Lane corner in the Spring.

104. Clerks Report (for information) – there is a consultation regarding the proposed Devolution deal for East Riding and Hull. The Council has previously given general support, and it was felt that further formal comment was not necessary.

105. Agenda Items for Next Meeting – Highways Issues, Village Map

106. Date and time of next meeting – Monday 4th March 2024 at 7:00pm at the Fiddle Drill, Main Street, Goodmanham

..... Signature of Chair

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