

## GOODMANHAM PARISH COUNCIL

### Minutes of the Meeting held on 6<sup>th</sup> September 2023 at The Fiddle Drill, Manor Farm, Goodmanham

Attendance: Cllrs Liz Stephenson, Christine Sawyer, Chris Buswell, Fran Preston, Mary Rook, Anita Greener,

Parish Clerk Jeremy Sherlock; 1 member of the public

51. Apologies, Dispensations and Declarations

Apologies – Cllr Warnock-Smith; ERYC Cllrs Derek Carey and Leo Hammond

It was noted that Council meetings now clash with Market Weighton Town Council making it hard for Ward Councillors to attend. It was agreed to move the meetings to the 1<sup>st</sup> Monday each month. The Clerk will circulate a revised meeting timetable.

52. Public Session

Permission has been granted to carry out an archaeological drone survey at Howe Hills, and permission is being sought for the land to the rear of Edwin's Garth. The survey will be done when there are no animals in the fields.

53. Minutes of the Last Meeting held on 5<sup>th</sup> July 2023

**Resolved that the minutes of the meeting of 5<sup>th</sup> July 2023 be approved**

54. Matters Arising - None

55. Co-option – the Clerk reported that no Expressions of Interest had been submitted since the last meeting. It was agreed that there was no need to advertise further as it is likely that the number of Councillors will be reduced to 7 in future years.

56. Internal Audit Report – the Clerk previously reported to Council the Audit difficulties experienced this year. The Clerk has prepared a note for record so that there is an explanation why the Audit and some financial records are missing. Acknowledgement has been received from the External Auditor that the Exemption Form has been received. This means that the Annual Return is being treated as complete even though the Internal Auditor's Report has not been completed. The Audit has been advertised as normal, with the consultation period ending on 4<sup>th</sup> September. No comments have been received to date.

It was agreed at the last meeting that it was necessary to appoint a new Internal Auditor for 2023-24. The Clerk contacted other East Riding Clerk's for suggestions/ recommendations, and contacted 3 Auditors. Responses were circulated. The Clerk recommended Stuart Davies, based on cost, background and experience. The Audit appointment is on an Annual basis, so can be reviewed year on year.

**Recommended that**

- 1. The completion of the Annual Return be noted**
- 2. Stuart Davies be appointed as Internal Auditor for 2023-24**

57. Community Governance Review – the Parish Council has received the following consultation from East Riding of Yorkshire Council (ERYC):

“East Riding of Yorkshire Council is currently undertaking a community governance review of all parish areas. Community governance reviews consider whether parish councils in the area should be created, dissolved or altered (this can be in relation to the boundaries of a parish, the number of councillors on a parish council or the name of the parish).

The consultation will take place from Monday 31 July 2023 until Friday 8 September 2023.

The draft recommendation for Goodmanham is that the number of councillors is changed to 7 and that the boundaries are amended to include a small area of land next to Spa Cottage. If approved

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by ERYC the recommendations will then come into effect from the next Ordinary day of election on Thursday 6 May 2027.”

There is an error in the ERYC document which states that that the current number of Parish Councillors is 5 rather than 9. ERYC have been notified of this error.

**Resolved that ERYC be advised that the Parish Council have no objections to the proposals in the Community Governance Review.**

58. East Riding Design Code – East Riding of Yorkshire have prepared a new Design Code which aims to improve the quality of development. A 6-week consultation is due to commence in September which means that it is likely to be completed before the next Parish Council meeting. It should be noted that whilst influential it will be one of a number of “material considerations” when planning applications are considered, so other factors and policies may override design concerns. The document seems to be targeted at developers with a view to encouraging better design standards before proposals are brought forward. On that basis significant parts have little relevance to Goodmanham as only small-scale developments or individual proposals would be anticipated. The most relevant sections for Goodmanham are Section 3.8 (which provides guidance for individual proposals including single dwellings), “Village Codes” (page 166) and Countryside Codes (page 182). In Goodmanham the Code will be supplemented by the Conservation area which introduces the potential for additional controls.

It was agreed that the Code is likely to be beneficial for Goodmanham as it encourages better design.

**Resolved that ERYC be advised that the Parish Council are generally supportive of the proposed Design Code**

59. Car Park trees – at the last Council meeting a £700 quote for tree works in the Car Park was discussed. The works recommended by the Tree Surgeon was to take some height from the birches, and to remove branches from the Sycamore that overhang the adjacent garden. It was agreed that quotes from alternative Tree Surgeons would be sought. I have attached a table which shows the results. Budget provision was agreed.

<b>Contractor</b>	<b>Recommendation</b>	<b>Cost</b>
Matthew Wilcockson	Reduce height of birches. Remove excessive growth from Sycamore that is encroaching on neighbour’s garden	£700
Chris Vicary	Does not do work of this nature	
Yorkshire Tree Surgery	Crown lift sycamore to remove overhang. No work needed on birches. Would not be competitive quoting for this work as we are a little bit too far away.	
Andy Harman	No response	
The Fell Guy	No response	
Toby H Johnson Ltd	No response	
Harrison Tree Care	Awaiting response	

As evidence had been provided that works to the Birches were not urgent it was agreed not to proceed with this work. In view of the encroachment of the Sycamore onto the neighbouring garden it was agreed to carry out the crown lifting of this tree.

It was noted that the Planters needed some attention, and it was agreed to arrange a maintenance Working Party in October. The Working Party will also look at some additional work at the end of

Red Lane.

**Resolved that the Clerk seek quotes and proceed with the Crown lifting of the Sycamore in the Car Park following consultation with Councillors.**

60. Highways – Cllr Hammond had advised that the drawings for the hatchings will be provided by ERYC shortly. The Clerk will organise a consultation and report back to the next meeting.

It was noted that despite the new bollards some vehicles continue to park on the pavement. The informal parking cones opposite the Church have been largely effective, but the BT box in the pavement is becoming increasingly exposed. The Clerk was asked to write to BT to advise of the Council's concerns.

Poor parking seems to be an increasing issue, and the Clerk was asked to write to the Chief Constable and PCC to raise concerns.

61. Village Map – there had been a suggestion that the property location map that was prepared in 2019 could be improved. An alternative example was circulated. It was agreed to review the options and consider further at the next meeting.
62. Anti-Social behaviour – following Police action the anti-social behaviour on and near the Railway Bridge ceased.
63. Events – the Events Committee have a meeting tomorrow. The next planned event will be Bonfire Night. Activities associated with the D-Day anniversary have also been discussed.
64. Planning

Applications **submitted** to ERYC

23/02625/TCA Newt House, Church Side - GOODMANHAM CONSERVATION AREA - Fell 1 NO. Ash Tree due to dieback and growing over a public footpath

**Resolved that the Council have no objection to the application**

Application approved by ERYC

22/04061/PLF | Conversion and alterations to existing redundant buildings to form 2 dwellings, 2 holiday cottages and 1 residential annexe to existing farmhouse, at 1 Brook Farm, Main Street

65. Finance

- a. Financial Situation - the current balance is £6,179.86. A copy of the accounts and reconciliation had been circulated.

As interest rates have increased the Council considered if it should put some money into a Savings Account. Whilst a modest amount of interest could be generated, the opening of a Savings Account would introduce an additional complexity to the Council's financial arrangements.

**Resolved that:**

- 1. The Financial Situation be noted**
- 2. No change be made to the current banking arrangements**

- b. Payments

J Sherlock	Expenses	£4.75
Zurich Municipal	Insurance	£350.17
J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00
East Yorkshire Signs and Graphics	Car Park signs	£40.00
Norton (JS Expenses)	Internet Security	£49.99

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J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00

## c. Income

TSB	Interest	£5.67
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66. Councillors Reports – Cllr Rook reported that some hedges were beginning to obstruct pavements. Waterindyke Lane is becoming overgrown. The new street light near the Railway Bridge has still not had its lantern installed.

Cllr Sawyer advised that the drainage channels cut by ERYC along the country lanes in the east of the Parish now made it difficult for vehicles to pass each other.

67. Clerks Report (for information) – a Community Drop in is being held in Market Weighton to provide information about grant funding. ERYC will be holding a number of events which give an opportunity to meet Officers from Communities and Environment.
68. Agenda Items for Next Meeting – Highways, Parish Map, Events
69. Date and time of next meeting – Monday 6<sup>th</sup> November 2023 at 7:00pm at the Fiddle Drill, Main Street, Goodmanham

..... Signature of Chair