

GOODMANHAM PARISH COUNCIL

Minutes of the Meeting held on 5th July 2023 at The Fiddle Drill, Manor Farm, Goodmanham

Attendance: Cllrs Liz Stephenson, Christine Sawyer, Chris Buswell, Fran Preston, Mary Rook, Anita Greener, Tony Warnock-Smith

Parish Clerk Jeremy Sherlock; 1 member of the public

The Chair welcomed Cllr Tony Warnock-Smith to his first meeting following his co-option to the Council.

28. Election of Vice Chair – Cllr Mary Rook was nominated and seconded for vice-Chair.

Resolved that Cllr May Rook be vice Chair for 2023-24

29. Apologies, Dispensations and Declarations

None

30. Public Session

It was requested that the village map which identifies properties in the village be revised/ updated. It was agreed to consider this at the next meeting.

31. Minutes of the Last Meeting held on 17th May 2023

Resolved that the minutes of the meeting of 17th May 2023 be approved

32. Matters Arising - None

33. Co-option – the Clerk advised that there had been no further Expressions of Interest received. It was agreed to continue to promote the vacancies on Facebook and the website, and encourage parishioners to speak to one of the Councillors if they are considering putting themselves forward.

34. Internal Audit Report – the Clerk reported that he had not yet received the report and was having difficulty contacting the Internal Auditor. He had written to the External Auditor advising of the issues. It was agreed that an alternative should be considered for next year at the next meeting.

35. Risk Assessment – an updated Risk Assessment was considered

Resolved that the revised Risk Assessment be approved

36. Continuity Plan – an updated Continuity Plan was considered

Resolved that the Continuity Plan be approved

37. Car Park – the Clerk advised that he had received a quote of £108.90 to add wording to the car park sign in line with lease conditions, using sticky labels. This was agreed in principle, but it was agreed that other quotes be sought.

The Council has not received any further advice from ERYC as freeholder regarding the large vehicle parked regularly in the Car Park. Whilst there was concern about that this would set a precedent there was a recognition that on street parking would create further problems. In the light of this it was agreed that the Clerk would write advising that it could remain as a concession to a local resident subject to their being no action by the freeholder. The location within the car park would be raised with the owner to limit its impact.

The Clerk had received a quote from the Tree Surgeon regarding safety works to the trees at a cost of £700.00. This was agreed in principle, subject to receiving further quotes.

Resolved that:

1. A budget of up to £108.90 be approved for the sign revisions
2. A budget of up to £700.00 be approved for tree works.

38. Highways – Cllr Hammond had advised that Highways will prepare drawings of proposed hatchings top discourage poor parking in the village, though there is no timescale.

A resident had raised concerns about pavement parking. Where this relates to a property it was agreed to speak to the property owner. In addition, it was noted that it remains an issue next to Edwin's Garth. ERYC had offered to install bollards to prevent this. The Clerk will request an update.

It was also agreed to post on the Facebook page that people should not park on the pavement. The Clerk will enquire with MWTC whether there can be information posted for Market Weighton residents asking them to park responsibly near to the pub.

It was agreed there would be exploration of posting notices on private property as this does not require Highways approval.

39. Village Walkabout 2023 – the Clerk had circulated the feedback from the Village Walkabout with ERYC. This mainly covers day to day maintenance issues. Grass cutting had taken place since the visit – concern was expressed regarding how long it had been left to grow before this. The poor state of the footway in the lower part of the village had been raised. It was previously understood that this had been included in a forward maintenance programme, but it is unclear if this is now the case. The Clerk will contact Cllr Hammond to seek clarification.

40. Insurance – the Council has a 5-year agreement with Zurich Municipal which started in 2021. They have quoted £350.17 which represents a 4% increase (well below current inflation).

Resolved that the Insurance be renewed with Zurich Municipal at a cost of £350.17

41. Events – the Council now hold funds which have been raised by fundraising activity by the Events Group. This funding is now identified in the budget, and will need to be released as needed for future events. The Clerk advised that completed Risk Assessments need to be in place for events that require use of the Council's Insurance. Cllrs Buswell, Greener and Preston form part of the Events Group and it was agreed that they would act as the link between the Group and the Council.

Resolved that the Clerk be delegated to release funds from the Events Budget as needed for future events, subject to reporting this expenditure to the Council

42. D-Day 80 – 6th June 2024 – it was agreed to ask the Events Group to consider suitable activities.
43. Hedgehog Highway Project – a letter had been received asking whether the Council wished to purchase Hedgehog Highway surrounds. Whilst welcoming the initiative it was felt that most gardens in Goodmanham had fence gaps so the surrounds were not considered necessary.
44. Councillor Training – it was agreed that the Clerk would run a tailored training session during the winter.

45. Planning

22/04061/PLF | Conversion and alterations to existing redundant buildings to form 2 dwellings, 2 holiday cottages and 1 residential annexe to existing farmhouse | 1 Brook Farm – revised plans have been submitted which seek to address the issues of parking, turning and bin storage. The Council thanked Cllr Rook and Cllr Hammond for eloquently raising these issues at the Planning Committee which resulted in a deferral. The application is on the Planning Committee agenda for 13th July. Whilst the Council retained some reservations particularly regarding the potential of on street parking it was agreed that the revised plans were an improvement on the original plans.

Resolved that the Clerk submit further comments in consultation with Councillors which acknowledge the improvements whilst expressing reservations

46. Finance

- a. Financial Situation - the current balance is £7,060.17. A copy of the accounts and reconciliation has been circulated.

Resolved that the Financial Situation be noted

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Chair's initials

b. Payments

M Rook	Rosettes/ flowers	£41.50
J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00
Parish Online	Map Service	£43.20
The Safety Supply Company	Line Marker Spray	£23.87
J Sherlock	Salary	£157.78
HMRC	PAYE	£39.40
J Sherlock	Home working expenses	£26.00

c. Income

TSB	Interest	£3.51
Event fundraising	Events	£170.00

47. Councillors Reports – Cllr Rook advised that she will replant once of the planters near Red Lane. Cllr Stephenson advised that the bench at the end of Red Lane has been painted in a similar colour to the new bench. She will also arrange for the nearby loose branch to be dealt with.
48. Clerks Report (for information) – the Clerk has contacted Market Weighton Town Council about future maintenance on the Red Lane corner, and is awaiting a response. ERYC have advised that they will be formally consulting on a new Design Guide later this year.
49. Agenda Items for Next Meeting – Parish Map, Highways, Car Park, Events
50. Date and time of next meeting –Wednesday 6th September 2023 at 7:00pm at the Fiddle Drill, Main Street, Goodmanham

..... Signature of Chair