

10 WINDSOR DRIVE, CAISTOR, LINCOLNSHIRE LN7 6PB

Tel. 01472 851041 s.davis639@btinternet.com

To The Clerk ,
Goodmanham Parish Council
49 Hawling Road
Market Weighton,
York YO43 3JR

16th April 2025

Audit Letter

Dear Chairman

Firstly I thank you for the opportunity of carrying out an Internal Audit of your accounts for the year ended 31st March 2025

I have carried out a random test for accuracy on the invoices paid by the Council and receipts of monies due to the Council ,together with an examination of all appropriate records and entries recorded on the Council's Bank Account ,as presented to me and I am satisfied that all transactions have been correctly recorded and duly agree with the entries on the bank statements. and subsequently on the Annual Return All transactions are supported by appropriate documentation.

Vat payments are correctly recorded and duly reclaimed from HMRC, again with the appropriate documentation properly recorded.

The Asset Register is correctly maintained and recorded on the Annual Return as required.

From the documents presented to me I am satisfied that your Council carries out its duties under the Local Govt Act 1972 (as amended) with due diligence and properly manages its affairs with recourse to appropriate policies eg .

Code of Conduct,
Risk Assessment,
Budget Control,
Financial Regulations ,

Standing Orders,
Contract of Employment etc.

Having regard to the above I am satisfied that there are no matters to which I feel it necessary to draw your attention. Again it has been a pleasure to Audit your accounts which have been maintained in a very professional manner.

I trust my comments are helpful to you.

Yours sincerely

Stuart Davis
Auditor

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To Goodmanham Parish Council
C/o 49 Hawling Road
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INVOICE

To the provision of Internal Audit Services and completion of all required documentation for the year ended 31st March 2025 as per quotation for 2024 :-

£60 00

Postage

2.80

TOTAL

£62.80

BACS Mr. Stuart. Davis Sort Code 51 81 34 A/c No 88501396