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To The Clerk ,
Goodmanham Parish Council
2 Seward Close
Market Weighton,
York YO43 3FY

9th April 2024

Audit Letter

Dear Chairman

Firstly I thank you for the opportunity of carrying out an Internal Audit of your accounts for the year ended 31st March 2024

I have performed a random test on the invoices paid by the Council and receipts of monies due to the Council together with an examination of all appropriate records presented to me and I am satisfied that all entries are correctly recorded and duly agree with the entries on the bank statements. and subsequently on the Annual Return All transactions are supported by appropriate documentation.

Vat payments are correctly recorded and duly reclaimed from HMRC again with the appropriate documentation properly recorded.

The Asset Register is correctly maintained and recorded on the Annual Return as required.

From the documents presented to me (on line), I am satisfied that your Council carries out its duties under the Local Govt Act 1972 (as amended) with due diligence and manages its affairs with recourse to appropriate polices eg

Code of Conduct,

Risk Assessment,

Budget Control,

Financial Regulations ,

Standing Orders,

Contract of Employment etc.

I thank you for the opportunity of examining your accounts and I trust that you find my comments helpful.

Having regard to the above I am satisfied that there are no matters to which I feel it necessary to draw your attention. Indeed your Clerk should be congratulated on the professional manner in which he maintains your records and presents the accounts for Audit.

I trust my comments are helpful to you.

Yours sincerely

Stuart Davis
Auditor